



## CIVIL SERVICE COMMISSION

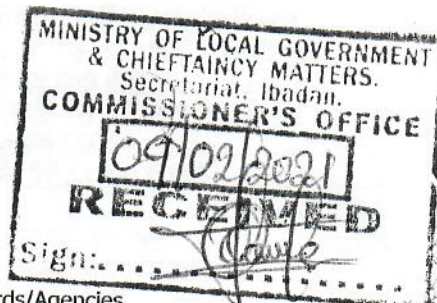
P.M.B. 5005, SECRETARIAT, AGODI, IBADAN, OYO STATE, NIGERIA.

Your Ref. No.....

All correspondence should be addressed to the Permanent Secretary, quoting.

Our Ref. No.....Ref. No.C.1079/174

Chief of Staff,  
Head of Service,  
Honourable Commissioners,  
Chairmen of Commissions/Boards/Agencies,  
Permanent Secretaries/Head of Non-Ministerial Departments,  
Accountant-General,  
Auditor-General (State and Local Governments),  
Permanent Secretary/Clerk of the House,  
Secretary of the Assembly Service Commission,  
Executive Secretaries,  
General Managers.



8th February, 2021.....20.....

*Handwritten notes and signatures:*  
DAS  
10/02/21  
15. info & acty  
AUC

### POSITION OF THE CIVIL SERVICE COMMISSION ON THE PUBLIC SERVICE EXAMINATION FOR THE STATE CIVIL/PUBLIC OFFICERS

The conduct of examination still remains the standard practice to evaluate the capacity and reliability of human resources especially in the face of competition for the enviable limited vacant posts. The Civil Service Commission, in objectively performing its constitutionally entrenched duties, usually facilitates conduct of various examinations for Civil/Public Servants in tandem with the State Policy.

2. It has become highly imperative that any officer moving into the Management level of the Civil/Public Service is adequately equipped and fortified for the exalted position. Therefore, conduct of Public Service Examination to test the administrative and managerial acumen of such officer is sacrosanct.

3. The State Civil Service Commission, like many other States in the Federation, has carefully chosen the Administrative Staff College of Nigeria (ASCON) as the institution with adequate training curriculum for Administrative and Managerial courses to conduct Public Service Examination for the State Civil/Public Officers.

4. In the above connection, after careful deliberations on the necessity of Public Service Examination and subsequent decision of the Civil Service Commission at its Plenary No.15/2020 of 9th December, 2020, the Civil Service Commission posited as follows:

- i. that all serving Civil/Public Servants seeking transfer/conversion into officer cadre posts in the State Civil/Public Service which require possession of Bachelor's Degree or equivalent certificate as entry point are required to register, write and pass the Public Service Examination. They will subsequently participate in other selection processes scheduled by the Civil Service Commission accordingly;
- ii. all candidates seeking recruitment into the specialized Departmental Cadres in the State Civil/Public Service are required to register, write and pass within the last two preceding Public Service Examination conducted by Administrative Staff College of Nigeria (ASCON) and which has not been used for any recruitment/conversion exercise;
- iii. all officers recruited into officer posts which require possession of Bachelor's Degree or equivalent certificate as entry point in the Civil/Public Service of Oyo State but have not previously passed the Public Service Examination are required to register, write and pass before being promoted to the post of Assistant Director GL.14 or its equivalent with effect from 2022 promotion; and
- iv. the Public Service Examination written and passed for the purpose of promotion to the post of Assistant Director GL.14 or its equivalent shall be valid for a maximum of Six (6) years.

5. Any point of doubt with regards to the position of the Civil Service Commission as expressed above could be referred to the Permanent Secretary of the Oyo State Civil Service Commission for further clarification. Meanwhile, this circular supersedes our earlier circular letter NO.C.1079/164 dated 2nd February, 2020.

**D. O. Olatunde mni,**  
Permanent Secretary  
for: Chairman.