



CIVIL SERVICE COMMISSION

P.M.B. 5005, SECRETARIAT, AGODI, IBADAN, OYO STATE, NIGERIA.

Your Ref. No.....

All correspondence should be addressed
to the Permanent Secretary, quoting.

Ref. No. C.16102/24

Our Ref. No.....

Date: 18th June, 2021. 20.....

Secretary to the State Government,
Chief of Staff,
Head of Service,
Honourable Commissioners,
Chairmen of Commissions/Board/Agencies,
Permanent Secretaries/Clerk of the House
Head of Non-Ministerial Departments,
General Managers,
Executive Secretaries

REVIEW OF POSITION OF THE CIVIL SERVICE COMMISSION ON THE PUBLIC SERVICE EXAMINATION (PSE) FOR THE STATE CIVIL/PUBLIC OFFICERS

With reference to the Civil Service Commission Circular letter No C.1079/164 of 8th February, 2021, a slight review has been necessitated by further considerations.

2. It is reiterated that the conduct of examination still remains the standard practice to evaluate the capacity and reliability of human resources especially in the face of competition for the enviable limited vacant posts. The Civil Service Commission, in objectively performing its constitutionally entrenched duties, usually facilitates conduct of various examinations for Civil/Public Servants in tandem with the State Policy.
3. It has become highly imperative that any officer moving into the Management level of the Civil/Public Service is adequately equipped and fortified for the exalted position. Therefore, conduct of Public Service Examination to test the administrative and managerial acumen of such officer is sacrosanct.
4. The State Civil Service Commission, like many other States in the Federation, has carefully chosen the Administrative Staff College of Nigeria (ASCON) as the Institution with adequate training Curriculum for Administrative and Managerial courses to conduct Public Service Examination for the State Civil/Public Officers.
5. In the above connection, after careful deliberation on the necessity of Public Service Examination and subsequent decision of the Civil Service Commission at its various plenaries on this subject, the Commission has approved as follows:
 - i. that all serving Civil/Public Servants seeking Transfer/Conversion into Officer cadre post in the State Civil/Public Service which requires possession of a Bachelor's Degree or equivalent certificate as entry point are required to register, write and pass the

Public Service Examination. They will subsequently participate in other selection processes scheduled by the Civil Service Commission accordingly;

- ii. all candidates seeking recruitment into the Specialized Departmental Cadres in the State Civil/Public Service, namely Administrative Officers, Accountant, Registrar of Cooperatives and other cadres so designated by the Civil Service Commission are required to register, **write and pass the Public Service Examinations** conducted by Administrative Staff College of Nigeria (ASCON) and which has not been used for any recruitment/Conversion exercise;
 - iii. all officers recruited into officer posts which require possession of Bachelor's Degree or equivalent certificate as entry point in the Civil/Public Service of Oyo State but have not previously passed the Public Service Examination are required to register, write and pass before being promoted to Grade Level 14 or its equivalent in the officer cadre.
 - iv. **all officers who have passed the required Public Service Examination (PSE) at any stage should no longer be required to repeat the same process while progressing to Management Level.**
6. Any point of doubt with regards to the content of this circular letter should be referred to the Commission for further clarification.
 7. Thank you.


D.O. Olatunde nni,
Permanent Secretary,
for: Chairman.

