



PERMANENT SECRETARY'S OFFICE

Ibadan, Oyo State of Nigeria

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Ministry of Establishments
and Training

Our Ref.....

Your Ref..... AD3/694/54

14th January, 2013

The Secretary to the State Government,
The Chief of Staff,
The Head of Service,
The Honourable Commissioners,
Chairmen of Boards and Commissions,
Permanent Secretaries/Clerk of the House of Assembly,
All Chief Executives of Statutory Corporations,
All Heads of Departments/Extra-Ministerial Agencies,
Accountant General,
Auditor-General (State),
Auditor-General (State),
Auditor-General (Local Government),
General Managers,
Executives Secretaries.

ADOPTION OF THE NEW SCHEME OF SERVICE FOR ELONGATION OF 13 SUB-PROFESSIONAL CADRES FROM GL.13 TO GL.14 IN THE CIVIL SERVICE

Sequel to the decision of the National Council on Establishments taken at its 31st meeting held at Asaba in 2006, I wish to inform you that the Head of Service has graciously approved the career elongation of 13 sub-professional cadres in the State Civil Service. The approval has therefore resulted in the amendment of the Scheme of Service of the 13 sub-professional cadres to reflect their new status.

2. The affected cadres and their new scheme of Service are as stated below:



* CO-OPERATIVE OFFICERS

OLD STRUCTURE

- (i) Asst. Co-op Officer, GL.06
- (ii) Co-operative Officer, GL.07
- (iii) Higher Co-operative, GL.08
- (iv) Senior Co-operative, GL.09
- (v) Prin. Co-operative, GL.10
- (vi) Asst. Chief Co-op. Officer GL.12
- (vii) Chief Co-op. Officer, GL.13

APPROVED NEW STRUCTURE

- Asst. Co-op Officer, GL.06
- Co-operative Officer, GL.07
- Higher Co-operative, GL.08
- Senior Co-operative, GL.09
- Prin. Co-operative, II GL.10
- Prin. Co-operative, I GL.12
- Asst. Chief Co-op. Officer GL.13
- Chief Co-op. Officer, GL.14

PHARMACY TECHNICIAN

OLD STRUCTURE

- (i) Pharmacy Tech. GL.07
- (ii) Higher Pharmacy Tech., GL.08
- (iii) Senior Pharmacy Tech., GL.09
- (iv) Prin. Pharmacy Tech., GL.10
- (v) Asst. Chief Pharmacy Tech., GL.12
- (vi) Chief Pharmacy Tech., GL.13

APPROVED NEW STRUCTURE

- Pharmacy Tech. GL.07
- Higher Pharmacy Tech., GL.08
- Senior Pharmacy Tech., GL.09
- Prin. Pharmacy Tech., II GL.10
- Prin. Pharmacy Tech., I GL.12
- Asst. Chief Pharmacy Tech., GL.12
- Chief Pharmacy Tech., GL.13

REGISTRAR OF DEEDS

OLD STRUCTURE

- (i) Asst. Registrar of Deeds, GL.06
- (ii) Registrar of Deeds, GL.07
- (iii) Higher Registrar of Deeds, GL.08
- (iv) Senior Registrar of Deeds, GL.09
- (v) Prin. Registrar of Deeds GL.10
- (vi) Asst. Chief Registrar of Deeds, GL.12
- (vii) Chief Registrar of Deeds, GL.13

APPROVED NEW STRUCTURE

- Asst. Registrar of Deeds, GL.06
- Registrar of Deeds, GL.07
- Higher Registrar of Deeds, GL.08
- Senior Registrar of Deeds, GL.09
- Prin. Registrar of Deeds II GL.10
- Prin. Registrar of Deeds I GL.12
- Asst. Chief Registrar of Deeds, GL.13
- Chief Registrar of Deeds, GL.14

ZOO TECHNICIAN

OLD STRUCTURE

- (i) Asst. Zoo Technician, GL.06
- (ii) Zoo Tech., GL.07
- (iii) Higher Zoo Technician, GL.08
- (iv) Senior Zoo Tech. GL.09
- (v) Prin. Zoo Tech. GL.10
- (vi) Asst. Chief Zoo Tech., GL.12
- (vii) Chief Zoo Tech., GL.13

APPROVED NEW STRUCTURE

- Asst. Zoo Technician, GL.06
- Zoo Tech., GL.07
- Higher Zoo Technician, GL.08
- Senior Zoo Tech. GL.09
- Prin. Zoo Tech. II GL.10
- Prin. Zoo Tech. I GL.12
- Asst. Chief Zoo Tech., GL.13
- Chief Zoo Tech., GL.14

YOUTH DEVELOPMENT ASSISTANT

OLD STRUCTURE

- (i) Youth Dev. Asst., GL.07
- (ii) Higher Youth Dev. Asst. GL.08
- (iii) Senior Youth Dev. Asst. GL.09
- (iv) Prin. Youth Dev. Asst. GL.10
- (v) Asst. Chief Youth Dev. Asst. GL.12

APPROVED NEW STRUCTURE

- Youth Dev. Asst., GL.07
- Higher Youth Dev. Asst. GL.08*
- Senior Youth Dev. Asst. GL.09
- Prin. Youth Dev. Asst. II GL.10
- Prin. Youth Dev. Asst. I GL.12

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LIBRARY OFFICER

OLD STRUCTURE

- (i) Assistant Library Officer, GL.06
- (ii) Library Officer, GL.07
- (iii) Higher Library Officer, GL.08
- (iv) Senior Library Officer, GL.09
- (v) Principal Library Officer, GL.10
- (vi) Asst. Chief Library Officer, GL.12
- (vii) Chief Library Officer, GL.13

APPROVED NEW STRUCTURE

- Assistant Library Officer, GL.06
- Library Officer, GL.07
- Higher Library Officer, GL.08
- Senior Library Officer, GL.09
- Principal Library Officer, II GL.10
- Principal Library Officer, I GL.12
- Asst. Chief Library Officer, GL.13
- Chief Library Officer, GL.14

CATERING OFFICER

OLD STRUCTURE

- (i) Asst. Catering Officer, GL.06
- (ii) Catering Officer, GL.07
- (iii) Higher Catering Officer, GL.08
- (iv) Senior Catering Officer, GL.09
- (v) Prin. Catering Officer, GL.10
- (vi) Asst. Chief Catering Officer, GL.12
- (vii) Chief Catering Officer, GL.13

APPROVED NEW STRUCTURE

- Asst. Catering Officer, GL.06
- Catering Officer, GL.07
- Higher Catering Officer, GL.08
- Senior Catering Officer, GL.09
- Prin. Catering Officer, II GL.10
- Prin. Catering Officer, I GL.12
- Asst. Chief Catering Officer, GL.13
- Chief Catering Officer, GL.14

AGRICULTURAL TECHNICIAN

OLD STRUCTURE

- (i) Asst. Agricultural Tech, GL.06
- (ii) Agricultural Tech, GL.07
- (iii) Higher Agric. Tech, GL.08
- (iv) Senior Agric. Tech, GL.09
- (v) Prin. Agric. Tech, GL.10
- (vi) Asst. Chief Agric. Tech, GL.12
- (vii) Chief Agric. Tech, GL.13

APPROVED NEW STRUCTURE

- Asst. Agricultural Tech, GL.06
- Agricultural Tech, GL.07
- Higher Agric. Tech, GL.08
- Senior Agric. Tech, GL.09
- Prin. Agric. Tech, II GL.10
- Prin. Agric. Tech, I GL.12
- Asst. Chief Agric. Tech, GL.13
- Chief Agric. Tech, GL.14

PRODUCE AND PEST CONTROL TECHNICIAN

OLD STRUCTURE

- (i) Produce/Pest Control Tech., GL.07
- (ii) Higher Produce/Pest Control Tech. GL.08
- (iii) Senior Produce/Pest Control Tech. GL.09
- (iv) Prin. Produce/Pest Control Tech. GL.10
- (v) Asst. Chief Produce/Pest Control Tech. GL.12
- (vi) Chief Produce/Pest Control Tech. GL.13

APPROVED NEW STRUCTURE

- Produce/Pest Control Tech., GL.07
- Higher Produce/Pest Control Tech. GL.08
- Senior Produce/Pest Control Tech. GL.09
- Prin. Produce/Pest Control Tech. II GL.10
- Prin. Produce/Pest Control Tech. I GL.12
- Asst. Chief Produce/Pest Control Tech. GL.13
- Chief Produce/Pest Control Tech. GL.14

HEALTH RECORD TECHNICIAN

OLD STRUCTURE

- (i) Medical Records Tech., GL.07.
- (ii) Higher Med. Records Tech, GL.08
- (iii) Senior Med Records Tech, GL.09
- (iv) Prin. Med. Records Tech, GL.10
- (v) Asst. Chief Med. Records Tech, GL.12
- Chief Med. Records Tech, GL.13

APPROVED NEW STRUCTURE

- Health Records Tech., GL.07.
- Higher Health Records Tech, GL.08
- Senior Health Records Tech, GL.09
- Prin. Records Tech, II GL.10
- Prin. Health Records Tech. GL.12
- Asst. Chief Health Records Tech, GL.13
- Chief Health Records Tech, GL.14

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<u>ASSISTANT COACH</u> <u>OLD STRUCTURE</u> (i) Assistant Coach, II GL.06 (ii) Asst. Coach, I GL.07 (iii) Higher Asst. Coach, GL.08 (iv) Senior Assistant Coach, GL.09 (v) Prin. Assistant Coach, II, GL.10 (vi) Prin. Assistant Coach, I, GL.12 (vii) Chief Assistant GL.13	<u>APPROVED NEW STRUCTURE</u> Assistant Coach, II GL.06 Asst. Coach, I GL.07 Higher Asst. Coach, GL.08 Senior Assistant Coach, I GL.09 Senior Assistant Coach, II GL.10 Prin. Assistant Coach, II GL.12 Prin. Assistant Coach, I GL.13 Chief Assistant Coach, GL.14
<u>SPORTS ASSISTANT</u> <u>OLD STRUCTURE</u> (i) Sports Asst, II GL.06 (ii) Sports Assistant, I GL.07 (iii) Higher Sports Assistant, GL.08 (iv) Senior Sports Assistant, GL.09 (v) Prin. Sports Asst. II, GL.10 (vi) Prin. Sports Asst. I, GL.12 (vii) Chief Sports Asst, GL.13	<u>APPROVED NEW STRUCTURE</u> Sports Assistant, II GL.06 Sports Assistant, I GL.07 Higher Sports Assistant, GL.08 Senior Sports Assistant, GL.09 Prin. Sports Asst. II, GL.10 Prin. Sports Asst. I, GL.12 Asst. Chief Sports Asst. GL.13 Chief Sports Asst, GL.14

4. The change in nomenclature as well as career elongation takes effect immediately. All the affected MDAs are expected to incorporate the New Career Progression in the Year 2013 Establishment Proposals to accommodate the affected officers.

5. Thank you.


O. A. Oni-Hassan (Mrs),
Permanent Secretary
for: Honourable Commissioner