

**OYO STATE OF NIGERIA**  
**MINISTRY OF ESTABLISHMENTS & TRAINING**  
P.M.B 5001, Secretariat, Ibadan, Oyo State, Nigeria

ED3/270/66

09 February, 2021

Our Ref: No. \_\_\_\_\_

All communication on this matter  
should be addressed to the  
Hon. Commissioner for Establishments  
and Training quoting  
Your Ref. No. \_\_\_\_\_

**CIRCULAR LETTER**

Deputy Governor,  
Secretary to the State Government,  
Chief of Staff,  
Head of Service,  
Honourable Commissioners,  
Chairmen of Boards and Commissions,  
Permanent Secretaries/Clerk of the House of Assembly,  
Heads of Non-Ministerial Departments,  
General Managers/Executive Secretaries,

**ELONGATION OF TERMINAL SALARY GRADE LEVEL OF CHIEF DATA  
PROCESSING OFFICER IN THE STATE CIVIL/PUBLIC SERVICE FROM SALARY  
GRADE LEVEL 13 TO 14**

I wish to inform you that following the approval of the National Council on Establishments (NCE) and in tandem with the content of Circular Letter No.CND.100/S.6/Vol.II/117 dated 1<sup>st</sup> December, 2006 issued by the Office of the Head of Civil Service of the Federation; the Head of Service of Oyo State has graciously approved the elongation of terminal grade of Chief Data Processing Officer from salary GL.13 to GL.14.

2. It was also approved that the new grading structure of Data Processing Officer cadre should be as follows:

**OLD STRUCTURE**

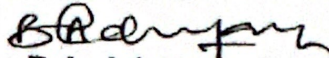
- (i) Asst. Data Processing Officer GL.06
- (ii) Data Processing Officer GL.07
- (iii) Higher Data Processing officer GL 08
- (iv) Senior Data Processing Officer GL.09
- (v) Prin. Data Processing Officer GL.10
- (vi) Asst. Chief Data Processing Officer GL.12
- (vii) Chief Data Processing Officer GL.13

**NEW STRUCTURE**

- Asst. Data Processing Officer GL.06
- Data Processing Officer GL.07
- Higher Data Processing Officer GL.08
- Senior Data Processing Officer GL.09
- Prin. Data Processing Officer II GL.10
- Prin. Data Processing Officer I GL.12
- Asst. Chief Data Processing Off. GL.13
- Chief Data Processing Officer GL.14



3. The new grading structure will be reflected in the subsequent edition of the Schemes of Service to be published soon.
4. Please, note that the post of Chief Data Processing Officer, GL. 14 is new and should therefore be filled through the normal promotion process.
5. The effective date of this Circular Letter is 1<sup>st</sup> January, 2021



**B.A. Adeyanju**

**Permanent Secretary**

***for: Honourable Commissioner***