

OYO STATE OF NIGERIA
MINISTRY OF ESTABLISHMENTS & TRAINING

P.M.B 5001, Secretariat, Ibadan, Oyo State, Nigeria

AD3/206/VOL.II/T/31

21st June, 2021

Our Ref: No.....

All communication on this matter
should be addressed to the

Hon. Commissioner for Establishments
and Training quoting

Your Ref: No.....

CIRCULAR LETTER

Deputy Governor
Secretary to the State Government
Head of Service
Chief of Staff
Honourable Commissioners
Executive Assistants
Special Advisers/Senior Special Assistants
Chairmen of Commissions and Boards
Permanent Secretaries/Clerk of the State House of Assembly
Heads of Extra-Ministerial Departments
General Managers/Executive Secretaries
Chief Registrar, Oyo State Judiciary,

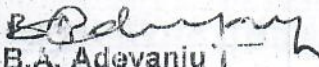
**RE: CLARIFICATION ON CONSIDERING UNIVERSITY DIPLOMA CERTIFICATE
FOR EMPLOYMENT, ADVANCEMENT, CONVERSION AND PROMOTION**

Following the spate of appeals and petitions received from concerned serving officers on the application of this Ministry's Circular Letter No. AD.3/206/119 dated 16th September, 2014 titled "Clarification on Considering University Diploma Certificate for Employment, Advancement, Conversion and Promotion", it has been approved that the content of the Circular Letter be suspended in the meantime for the purpose of seamless implementation of the outstanding 2017-2020 Promotions Exercise.

2. Arising from the above, it has been approved that:

- (i) all officers possessing University Diploma that have stagnated on the same grades for years and who were in service between 2017 and 2020 be allowed to earn their promotions up to the **maximum of salary GL.13** in the 2017-2020 Promotion Exercise while they will not be allowed to enjoy further promotions until they acquire relevant academic qualifications. However, this waiver will not affect officers that have retired prior to 2017 while the University Diploma Certificates would no more be entertained for new entrants into the Service;

- (ii) serving officers with HND + Professional Qualifications such as COREN, ICAN, ANAN etc with/without Master degree but without bridging Post-Graduate Diploma in relevant fields that are already in officer cadres and are seeking promotions to higher grade levels in the on-going 2017-2020 Promotions Exercise should be considered for the outstanding 2017-2020 promotions exercise **ONLY as Concessional Promotion**. Such officers are, however, required to possess relevant additional academic qualifications in line with the provision of Circular Letter No. AD.3/206/119 dated 16th September, 2014 under reference before they could be eligible for further promotions and advancement on the cadres.
3. It is necessary to stress that without prejudice to the foregoing waiver, the content of circular letter No.AD.3/206/119 dated 16th September, 2014 under reference remains sacrosanct after the conduct of the 2017-2020 Promotions Exercise. Therefore, the waiver is **one-off** and should be seen as such.
4. Kindly bring the content of this circular letter to the attention of the affected officers in your Ministry/Department/Agency for information and strict compliance.
5. Any enquiry on the implementation of this circular should be directed to this Ministry for clarification.
6. This circular letter supersedes this Ministry's previous circular letter No. AD3/206/Vol.11/164 dated 11th May, 2021.


B.A. Adeyanju
Permanent Secretary
for: Honourable Commissioner