



OFFICE OF THE EXECUTIVE GOVERNOR
CABINET AND SPECIAL SERVICES DEPARTMENT
IBADAN, OYO STATE, NIGERIA

Your Ref: No.....
All communication should be addressed
to the Secretary to the State Government
quoting SEC. 501/28/VOL.IX/116
Our Ref: No.....

23 November 2017

CIRCULAR LETTER

The Deputy Governor,
The Secretary to the State Government,
The Chief of Staff,
The Head of Service,
Honourable Commissioners,
Chairmen of Commissions and Boards,
Permanent Secretaries/Clerk of the House of Assembly,
Heads of Non-Ministerial Departments.

All Documents
See (SOM)
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SAS
S. 24/11

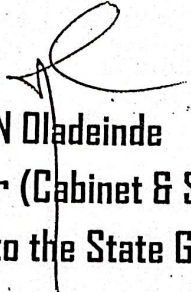
SAS 24/11

**RESOLUTIONS OF THE INTERACTIVE SESSION OF SPECIAL ADVISER (SECURITY) WITH
STAKEHOLDERS RESPONSIBLE FOR SECURITY MATTERS IN THE MINISTRIES,
DEPARTMENTS AND AGENCIES (MDAs)**

I wish to refer to the above-mentioned subject and inform you that at an interactive session on the need to nip in the bud, the incessant burglary in the MDAs, held on Wednesday, 25th October, 2017 at the House of Chiefs, Parliament Building, Secretariat, Agodi, Ibadan, the following resolutions were reached by stakeholders:

- (i) that each MDA should have a Security Committee which shall have every Director of each Department as member. The Committee would be liaising with the external security personnel in the MDAs;
- (ii) that each MDA should appoint Duty Officer (Security) whose duty is to supervise security personnel at work during the weekdays and weekends;
- (iii) that a certain sum of money be set aside from the Running Cost and be given to the Duty Officer as an incentive;
- (iv) that the Director (Administration and Supplies) and Duty Officer (Security) shall henceforth be liable for any theft in their MDA;
- (v) that each MDA should have Visitors Tag;
- (vi) that security personnel needs of all MDAs should be taken and forwarded to the Office of the Special Adviser (Security) for appropriate action(s);

2. Consequently, you are humbly requested to kindly implement the resolutions with a view to ensuring security in your respective MDA.
3. Kindly ensure compliance and give this Circular letter the widest publicity it deserves.
4. Thank you for your cooperation and prompt action.



F.N Oladeinde

Coordinating Director (Cabinet & Special Services)

For: Secretary to the State Government.