



OFFICE OF THE HEAD OF SERVICE

GOVERNOR'S OFFICE, IBADAN

Oyo State of Nigeria

☎ 02-8103721

Your Ref. No. _____

All Communications should be addressed

to the Head of Service

Our Ref. No. _____

Deputy Governor,
Secretary to the State Government,
Chief of Staff,
Deputy Chief of Staff,
Honourable Commissioners,
Chairmen of Commission and Boards,
Permanent Secretaries,
Heads of Non-Ministerial Departments,
General Managers/Executive Secretaries,

DMC
DCHA
DFA
AM
Sec PNB (CW)
Sec PNB (MW)
DDA
Jyng Re.
BAS
22/7/13

22nd July, 2013.


**CONTROL OF REQUESTS FOR PROVISION OF ELECTRICAL
APPLIANCES: -TELEVISION SETS, REFRIGERATOR AND IPAD
COMPUTERS FOR OFFICERS BELOW THE RANK OF DEPUTY
DIRECTOR**

This office has observed the unguarded request for electrical appliances (Television sets, IPADs, LAPTOPs , Refrigerators etc) by MDA's which has now reached a ridiculous and embarrassing level. It should be unequivocally stated here that this office is displeased with the rising abuse of official opportunities and misplaced priorities, which should not be allowed to persist.

2. Consequently, His Honour, the Head of Service has directed that, forthwith, requests for these items should no longer be made for officers below the rank of Deputy Director. In addition, apart from the Desk-top Computer machines being used in offices for normal official assignments, requests for items mentioned above should not be made for Confidential Secretaries and Secretarial Assistants, except those working with Commissioners, Permanent Secretary, Special Advisers or General Managers.

3. All Heads of Ministries/Departments and Agencies should note the subject of this circular and give it the widest publicity it deserves, for strict compliance.

4. With kindest regards.


Evang. 'Bisi Olaniawo,
Ag. Permanent Secretary (Service Matters),
for: Head of Service.