

HCSF/EPO/EIR/CND/S.100/25

The Presidency
Office of the Head of the Civil
Service of the Federation,
Federal Secretariat, Phase II,
Shehu Shagari Way,
Abuja.

8th October, 2012.

Chief of Staff to the President,
Deputy Chief of Staff to the Vice President,
Secretary to the Government of the Federation,
Honourable Ministers,
Service Chief/ Inspector-General of Police,
Chairman, Federal Civil Service Commission,
Federal Permanent Secretaries,
Auditor-General for the Federation,
Accountant-General of the Federation,
Chief Registrar, Federal Judicial Service Commission,
Chairman, National Assembly Service Commission,
Chairmen of Statutory Commissions,
Surveyor-General of the Federation,
Directors-General/Head of Extra-Ministerial Departments.

ELONGATION OF OFFICIAL REPORTER CADRE FROM
GRADE LEVEL 08-17 AND CREATION OF ASSISTANT
OFFICIAL REPORTER CADRE, GRADE LEVEL 07-14 IN
THE PUBLIC SERVICE

Following the recommendation of the National Council on
Establishments (NCE) at its 34th Meeting, Government has approved

the elongation of the Official Reporter Cadre from GL. 14 to GL. 17 for candidates possessing a relevant University Degree and the creation of the Assistant Official Reporter Cadre Grade Level 07-14.

2. The approved structures are as follows:

(i) OFFICIAL REPORTER CADRE

Posts/Salaries

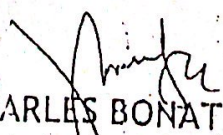
Official Reporter II	GL.08
Official Reporter I	GL.09
Senior Official Reporter	GL.10
Principal Official Reporter	GL.12
Assistant Chief Official Reporter	GL.13
Chief Official Reporter	GL.14
Assistant Editor	GL.15
Deputy Director	GL.16
Editor	GL.17

(ii) ASSISTANT OFFICIAL REPORTER CADRE

Posts/Salaries

Assistant Official Reporter II	GL.07
Higher Official Reporter I	GL.08
Senior Assistant Official Reporter	GL.09
Principal Assistant Official Reporter	GL.10
Principal Assistant Chief Official Reporter	GL.12
Assistant Chief Official Reporter	GL.13
Chief assistant Official Reporter	GL.14

2. This Circular takes immediate effect, and its contents should be brought to the notice of all concerned.


CHARLES BONAT

Perm. Sec. (Estabs and Records Office)
for: Head of the Civil Service of the Federation

For States: Director / Editor